



L A C O M B E
CHRISTIAN SCHOOL

2020-2021

PLAYSCHOOL TUITION AGREEMENT FORM

Please fill out and return this form to LCS before June 5, 2020

FEE SCHEDULE:

Criteria:	AMOUNT	YOUR SELECTION:
TUESDAY/THURSDAY Playschool Student ONLY. (No other children @ LCS)	\$ 1,200	
FRIDAY Playschool ONLY. (No other children @ LCS)	\$ 840	
TUESDAY, THURSDAY & FRIDAY Playschool ONLY. (No other children @ LCS)	\$ 2040	
	TOTAL FEES:	

1. All fees include the \$100 LCS Membership Fee.
2. WAYS TO PAY:
 - 2.1 We encourage you to use the EFT Form (on reverse side) for automatic transfers. (If you already have EFT set up with us, please indicate this is a renewal with the amended amount to be debited.)
 - 2.2 E-Transfers are also accepted. Email business@lacs.ca
 - 2.3 DEBIT & CREDIT CARD payments are accepted in person at the office. Please note: for tuition payments on credit cards, there will be a 3% fee added at the point of sale.
3. Government funding for independent schools in Alberta covers only a part of the school's operating costs, therefore the need for charging tuition.
4. Please find a copy of the current tuition policy attached to this package.

If you have any questions, please email Jack Oudman at business@lacs.ca

Payment Schedule:

Monthly (12 months): _____
 Monthly (10 months): _____
 Quarterly: _____
 Semi-Annually: _____
 Annually: _____
 Other: _____

Signature

Date

Please fill out and return this form to LCS before June 5, 2020

Electronic Fund Transfer (EFT) Debit Authorization

Payor's Name: _____

Address: _____ Phone #: _____

Start Date: _____ Monthly withdrawal amount: \$ _____

Attach a VOID Cheque, or provide your banking information obtained from the bottom of your cheque:

Branch #: (5 digits) _____ Institution # (3 digits) _____ Account #: _____

The undersigned, jointly or severally, authorize Lacombe Christian School and its bank, ATB Financial, to process debits (withdrawals) against the Payor's account as indicated above in accordance with the rules of the Canadian Payments Association.

Signature of Account Holder: _____

Dated at _____, Alberta, this _____ day of _____, 20_____.

CANCELLATION OF AGREEMENT: The Payor may revoke their authorization at any time, subject to providing 14 days notice to LCS. A sample cancellation form or further information on the payor's right to cancel an EFT agreement may be obtained at the payor's financial institution or by visiting: www.cdnpay.ca

REIMBURSEMENT STATEMENT: "You have certain recourse rights if any debit does not comply with this agreement. For example, you have the right to receive reimbursement for any debit that is not authorized or consistent with this EFT Agreement. To obtain more information on your recourse rights, you may contact your financial institution or visit www.cdnpay.ca

LCS Tuition Policy

1. Lacombe Christian School is a parent governed Christian School. It is the obligation of parents sending children to the school to pay the school tuition. This is essential for good management of the budget which has very little leeway. The Board of directors of the Lacombe Christian School Society shall be responsible for the collecting of tuition in a sensitive manner.
2. Tuition fees are payable as pledged in the parent signed tuition schedule returned by the deadline date set annually by the school Board for the upcoming school year. If the form is not received by the deadline a follow-up telephone call will be made as a reminder.
3. It is the responsibility of parents/guardians to inform the Board if they are experiencing genuine financial difficulties. Parents/guardians are first of all responsible for the full tuition. If unable to meet this cost they must attempt to get financial assistance from the community (family, church, friends, bank, etc.)
4. All payments received will be applied in the following order:
 - 4.1 Membership dues
 - 4.2 Tuition arrears
 - 4.3 Current tuition fees
5. In the event that a family does not have their tuition paid in full by the last day of the current school year, they forfeit the privilege to have their children automatically enrolled for the following school year. If they wish to enroll their children for the following school year, they are required to re-submit an enrollment application by the appropriate date and initiate a physical meeting with the school board or its representatives.
6. Tuition in arrears are to be dealt with regularly by the Board. Accounts in arrears may be written off with Board approval.